

Employee Name			
Job Title	Refrigeration Engineer (Offshore)		
Line Manager	Operations Manager – HVAC		
Supervising	HVAC Technicians		
Document Number	JD719	Revision Date	29/09/2021
Based	Offshore Locations		

Job Purpose Summary

The Refrigeration Engineer (Offshore) will be responsible for the installation, maintenance and servicing of air conditioning and refrigeration equipment, adhering to Nucore Group work instructions. Will be required to supervise teams of various HVAC disciplines whilst ensuring client requirements are met.

Key Responsibilities/Accountabilities

This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the role.

- Ensure work areas are maintained in a safe and tidy manner.
- Ensure high standards of communication are maintained, both internally and externally.
- Excellent customer service and client liaison skills, both verbally and via electronic communication.
- Able to work on own initiative and manage a team.
- Completion of all activities identified within the work packs relevant to the Refrigeration Engineers role.
- To work to project specific quality plans.
- To work closely with peers.
- Nucore representative for client liaison on site.
- Installation of air conditioning, refrigeration pipework and refrigeration equipment.
- Conduct pressure testing and brazing.
- Conduct Commissioning and servicing of HVAC & refrigeration equipment.
- Conduct refrigerant recovery.
- Conduct refrigeration pipework brazing, bending, setting and joining.
- Conduct leak testing, evacuation and charging of systems.
- Conduct servicing water chillers and air handling units.
- Carry out refrigeration surveys.
- Identifying new product or service opportunities.
- Provide reports in a timely manner, ensuring that records are completed and comprehensive.
- Actively participate in the Nucore competence and performance management systems.

HSEQ Responsibilities

- Comply with Nucore Group’s HSEQ policies and procedures and ensure working practices are safe, always protecting the environment and Company reputation.
- Intervene, where possible, to prevent unsafe acts or conditions including stopping work where necessary. Restarting when it is safe to do so.
- Report any accidents, incidents or near misses and unsafe conditions, behaviours or acts to line management, or by using the Nucore Group observation card system.
- Ensure all personnel under your direct charge are suitably trained and competent to carry out the prescribed tasks and have read and understood RAMS issued to them, prior to starting work.
- Adhere to the controls described in risk assessments, RAMS and COSHH assessments, and highlight any shortcomings in the existing controls to line management.
- Visually inspect and check tools, equipment and plant which has been issued to you before use and report any deficiencies to line management.
- Correctly use PPE which you have been issued and inform line management when it is worn or damaged.
- Complete mandatory training as identified on the Nucore Group training matrix.
- On request, actively participate in audits and inspections.
- Actively contribute and work towards HSEQ goals, objectives, targets and initiatives
- Comply with client site safety requirements
- Ensure all waste handled is disposed of in a suitable manner.
- Own, implement, review and update Nucore policies, procedures, forms and systems for which you have responsibility.
- Ensure personnel under your control have the training, resources and competency to carry out their work activities in a manner which protects people, the environment and Nucore Group’s reputation from harm.
- Effectively communicate changes and updates to management systems to personnel within your department or team, ensuring these are understood and complied with.
- Manage HSEQ issues, concerns and points raised by personnel within your team, highlighting these to the HSEQ Manager where required.

Experience/Education/Training			
Requirement	Essential	Desirable	How Assessed
<u>Education, Training, Qualifications:</u>			
Valid Offshore certification (e.g. BOSIET, MIST, Medical etc.)	✓		DC
SVQ/NVQ III or Apprenticeship in relevant discipline (or equivalent experience)	✓		DC
F-GAS 2079	✓		DC
Electrical qualification (CompEx)		✓	DC
<u>Experience:</u>			
Previous offshore experience		✓	CV/Int
Minimum of 2 years’ experience within the HVAC & Refrigeration industry	✓		CV/Int

Skills and Knowledge:

Computer literate in Microsoft Office packages	✓		CV/Int/PR
P601 LEV		✓	CV/Int/PR
Compressor Remanufacturing		✓	CV/Int/PR

KEY:

CV = Application Form/CV	Med = Medical Questionnaire
JB = Job Records	DC = Documentary Evidence (E.g., Certificates)
Int = Interview	PR= Performance Review

Signed by Employee		Signed by Line Manager	
Date		Date	